

1 Note for Delivery Personnel

Guidance Prepared By
Janet Hood Training & Consulting Limited
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Delivery
drivers

carrying alcohol

must be over



18



they need to comply with the law or face a

2 Note for Delivery Personnel

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£5000.00 fine and/or 3 months in jail.

DELIVERY DRIVERS MUST NOT DELIVER ALCOHOL TO PEOPLE WHO ARE OR WHO APPEAR TO BE DRUNK



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If delivery drivers consider the person who is going to accept the delivery at domestic premises is under 25 they must operate

Challenge 25

to check that the persons accepting the alcohol is over 18

Delivery drivers **MUST** ask to see approved age identification

DELIVERY DRIVER'S MUST

1. LOOK AT THE CARD & LOOK AT THE PERSON OFFERING THE CARD
2. CONFIRM THE PHOTOGRAPH ON THE CARD LOOKS LIKE THE PERSON OFFERING THE CARD
3. CHECK THE DATE OF BIRTH MAKES THE PERSON OVER THE AGE OF 18

4 Note for Delivery Personnel

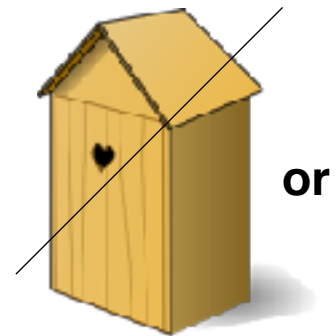
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**ONLY IF THEY ARE SURE THE PERSON IS
OVER THE AGE OF 18 & SOBER CAN
THEY DELIVER THE ALCOHOL**

**DELIVERY DRIVERS CANNOT LEAVE THE ALCOHOL
ANYWHERE EXCEPT THE ADDRESS ON THE INVOICE**

They must deliver the alcohol to a person aged over 18

**They must not leave alcohol in a garage
shed**



or

**IF THEY ARE NOT SURE ABOUT ANY OF THE ABOVE
THEY NEED TO TAKE THE ALCOHOL BACK TO BASE**

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**DELIVERIES CANNOT BE MADE BETWEEN MIDNIGHT
AND 6 A.M.**



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APPROVED AGE IDENTIFICATION DOCUMENTS ARE



EU PHOTO DRIVER'S LICENCE
IMMIGRATION



BIOMETRIC
CARD



YOUNG SCOT CARD



PASSPORT



EU ID



CARD

MILITARY ID CARD

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THESE CARDS MUST BE CURRENT AND NOT OUT OF DATE

Must have Invoice on paper or on mobile device

Invoice MUST contain certain information about the person who ordered the alcohol

Recipient:

Name - Mrs Janet Hood

Address - Clarence House, Paterson Street, Edzell, AB45 6YP

Items dispatched:

Alcohol Ordered - 12 bottles 75 cl Krooge Champagne - £1200.00

3 bottles 1litre Glen Mornengie - £240.00

6 bottles 75 cl Doefast £60.00

Dispatch address - Veryodd Cellar, 3 Smoith Street, Edinburk

Copy invoice has to be kept in a day book on premises from which alcohol is delivered - it is recommended Delivery Company also keeps a copy if the invoice.

DELIVERY FIRMS MUST ENSURE
THE PREMISES FROM WHICH THE
ALCOHOL IS DISPATCHED HAS A

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PREMISES LICENCE PERMITTING **OFF SALES - check before** **accepting the delivery**

This notice has been prepared for
you with the five licensing
objectives in mind

Preventing crime and disorder,
Securing public safety,
Preventing public nuisance,
Protecting and improving public health, and
Protecting children and young persons from harm.

9 **Note for Delivery Personnel**

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